



कार्यालय प्राचार्य
शासकीय नागार्जुन स्नातकोत्तर विज्ञान महाविद्यालय
रायपुर (छ.ग.)

वेब साइट:-www.gnsr.ac.in ई मेल:-principal.npgcsr@gmail.com

क्रमांक 717 / 1101 / 2026

रायपुर, दिनांक 01 / 07 / 2026

—: सूचना :-

महाविद्यालय के समस्त प्राध्यापकों एवं सहायक प्राध्यापकों को पूनः सूचित किया जाता है कि ए.क्यू.ए.आर. (AQAR) के एस.ओ.पी. (SOP) के अनुसार रिसर्च प्रोजेक्ट हेतु महाविद्यालय द्वारा रू. 1,00,000/- प्रारम्भिक वित्तीय सहायता (सीड मनी) दिया जाना है। इच्छुक प्राध्यापक एवं सहायक प्राध्यापक दिए गए निर्धारित प्रारूप में चाही गई वांछित जानकारी (प्रोजेक्ट प्रपोजल) दिनांक 15.07.2026 तक कार्यालय में अनिवार्य रूप से जमा किया जाना सुनिश्चित करेंगे।

संलग्न – संशोधित निर्धारित प्रपत्र।

(प्र. नागार्जुन बैनर्जी)

Pr. Nagaarjuna P. G. College of Science
RAIPUR (C. G.)



OFFICE OF THE PRINCIPAL
GOVT. NAGARJUNA P.G. AUTONOMOUS COLLEGE OF SCIENCE,
RAIPUR (C.G.)

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E-mail :- principal.npgcsr@gmail.com

PROFORMA FOR SUBMISSION OF RESEARCH PROJECT

(To be submitted in two copies)

Maximum Amount: Rs. 1,00,000/-

SECTION 'A'

1. Name(s) of the Applicant(s)/Investigator(s):

Designation:

Department (Full Address):

2. Title of Research:

a. Proposal:

b. Broad area/ Field classification:

3. Period required for completion of Research Scheme: (2 years)

4. **Total grant required:**

Please give breakup under the following heads

(Detailed year-wise break-up under, equipment, contingencies, etc. with appropriate justifications).

(A) Non-Consumable (*Equipment's if required*) Maximum Rs. 40,000/- (Rupees Forty Thousand Only)

Sl.	Name of Equipment/ Facilities to be procured	Specifications of equipment	No. of Units	Estimated cost (Rs.) as on date

(B) Consumable

Sl	Item	Budget		Total (Rs.)
		1 st Year	2 nd Year	
1	Contingencies			
a	Materials			
b	Chemicals			
c	Glassware			
d	Stationary			
e	Books			
f	Registration fee for attending seminar if presenting research paper			
g	Other items (Specify)			
Total (Rs.)				

i) **Utilization of contingency:**
(Please specify what for this amount is to be used).

- ii) **Utilization of grant for equipment:**
(Generic name of equipment along with make & model and its use in the context of this project may be given.)

DECLARATION & ATTESTATION

I/We have read the terms and conditions of Govt Nagarjuna PG College of Science, Raipur. Necessary Institutional facilities will be provided if the research proposal is approved for financial assistance. Full audited account of expenditure and utilization certificate will be also rendered by the PI.

Date:

<i>Signature of Principal Investigator/s</i>	<i>Signature: Head of the Department: (seal)</i>
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Signature: Head of the Institution: (seal)

SECTION 'B'
DETAILED RESEARCH PROPOSAL

(Please start on fresh page and append this section to the proposal)

This information must be adequate and sufficiently self- contained to enable the Council and the Referees to assess the project, and it must cover the following aspects:

- a. Title of the Project:
- b. Objectives of Research project:
Statement of problems and practical relevance to be specifically indicated (about 150 words)
- c. Detailed research plan (in about 1,500 words):
The plan should include specific information covering the following aspects:-
 - i. Present Knowledge with relevant bibliography, highlighting the gap in the existing knowledge in the field.
 - ii. Preliminary work already done, if any.
 - iii. Plan of Research work / Study giving design of research experiments /survey and data processing etc.
 - iv. The Scientific/Technological significance of undertaking this investigation (Specific in 250 words).
 - v. Phasing of programme for specific objectives to be attained such as (a) Pilot Study (b) Data Collection (c) Data processing.
 - vi. Methods proposed to be followed for undertaking the study.
 - vii. Justification with the likely impact of the proposed investigation (Scientific / Technological/ Industrial / on regional economic growth / overall welfare/ generation of competence.) (Specific in respect to the project and its relevance to the state in 300 words)
 - viii. Please justify sanction of the project on the following grounds:
 - a. Innovation:
 - b. Capacity building / development of research:

- c. Practicability of its applications:
- d. Area of Application:
- e. Any other point(s):

Undertaking by the proposer/s

I have read the terms and conditions of research grant and agree to abide by the same.

	<i>Signature of the Principal Investigator:</i>	<i>Signature: Head of the Department : (seal)</i>
	<i>Name:</i>	
	<i>Designation:</i>	
	<i>Date</i>	

*Signature:
Head of the Institution:
(seal)*

SECTION 'C'

Certificate from the Principal Investigator of the Project

Research Project Title:

I/We do hereby certify regarding this project:-

1. The equipments procured under this project shall be made available to other users of the Institution for research purpose and the institution shall not seek fund for the purchase of the same instrument in any other project proposal.
2. The research work proposed in this project is original in objective and content and is not done elsewhere in any institution. I/We have taken due diligence in searching literature for this purpose (For this purpose the facilities of Intellectual Property Rights Centre may be sought for patent search, if necessary).
3. I/We agree to abide by the terms and conditions of the Institution for this grant.

Name and Signature of Principal Investigator /s

Signature Head of the Department

Date:

Place:

**Head of the Institution
(Signature & Seal)**

TERMS AND CONDITIONS

(To be signed and enclosed with Project Proposal)

1. Approval of the Project Proposal and the grant released would be for the specific project mentioned in this proposal and grant should be exclusively spent on the project for which it has been sanctioned within the stipulated time. Any unspent part of amount would be surrendered to the Institution through an account payee demand draft or cheque drawn in favor of Govt. Nagarjuna PG College of Science, Raipur.
2. 70% of the grant will be released in the first year, 30% of the grant will be released after submission of annual report, utilization certificate and monitoring/reviewing the progress report by expert/project monitoring committee.
3. The Appropriation of the funds will be admissible with prior permission
4. The Implementing Principal Investigator (PI) will furnish progress report of work. The progress of the project will also be reviewed/evaluated by the concerned Experts/Project Monitoring Committee, etc. On completion of the project, two copies of a consolidated report of the work done on the subject would be submitted to the Institution.
5. The PI would furnish to the Institution a Utilization Certificate and an audited statement of accounts/expenditure duly signed by the Principal Investigator, the Head of the Institute and the Head of the Finance Authority, pertaining to the grant, a consolidated statement of expenditure at the completion of the project. As required they will submit the Bills and Vouchers etc.
6. The Project will become operative with effect from the date of release of the amount.
7. The PI would maintain separate audited accounts for the project. If it is found expedient to keep a part or whole of the grant in a bank account earning interest, the interest thus earned should be reported to the Institution.
8. Procedure laid down for Purchase of equipment, materials by the Institution concerned must be strictly followed according to purchase rules.
9. Proper record of purchase, stock entries, breakages, & losses should be maintained for verification, and submitting the verification report to the Institution. On completion of the project the equipment and other articles purchased fund should be transferred to the stock books of the Institution.
10. Investigators/Institutes wishes to publish books/research papers/popular articles/patent/copy write etc. based on the project work done under the Institution projects should acknowledge the financial support received from the Institution.
11. If the Research Project leads to any patent filing, then such filings are to be communicated to the Institution and after due diligence of the Intellectual Property Rights Centre of the Council, patent of any other IP may be filed.
12. The conclusion and result of the project must have remarks on future further research.

13. In case the Investigators are not in a position to execute or complete the project, it may be required to refund the entire amount of grant with interest received by it, to the Institution.
14. The Institution reserves the right to terminate the grant at any stage and also to recover the amounts already paid with interest, if it is convinced that the grant has not been properly utilized or the work on the Project has been suspended for any long period or appropriate progress is not being made by Investigators/Institutes.
15. If the Investigator to whom a grant for a Project has been sanctioned leaves the Institution where the Project is being implemented, he/she shall submit two copies of complete and detailed report of the work done by him/her on the Project and the money spent till date of his/her release and shall also arrange to refund the unspent balance, if any.
16. The Sanctioning Authority has rights to physical verification of work progress.
17. All information from the stage of proposal in prescribed formats (neatly typed), financial statement, physical progress and technical data reports, Final Technical Report shall be also submitted to Institution.
18. The PI shall be responsible for submitting the annual and final audited statement of accounts and utilization certificate for the grant released.
19. Other terms and conditions will be there as applicable in State Government Institutes as the case may be.

<i>Signature of Principal Investigator</i>	<i>Signature of Head of the Department with Seal</i>
<i>Co- Investigators</i>	

Signature of Head of the Institute with Seal

SECTION 'D'

BIO DATA OF INVESTIGATOR(S)			
	Tele No.		Mob. No.
	Fax No.		
	E-mail		
1.	Name:		
	Designation:		
	Department:		
	Institution:		
	Address:		
2.	Date of Birth:		
3.	Broad Subject Area		
4.	Field of Specialization		
4.	Educational Qualification (starting from Bachelors Degree onwards):		

Degree	Year	University	Field(s)
B.Sc.			
M.Sc.			
Ph.D.			
Others			

Research / Training Experience:

Duration		Institution	Designation	Nature of work
From	To			

4. Research Specialization:
(Major Scientific Fields of interest)

5. Brief Resume of
 - a. Research work done by the proposer(s) in this or related fields:
 - b. List of publications relevant to the Present Project:
(With title & complete reference)
 - i Thesis and related area:
 - ii In other areas (List may be appended separately)
6. Available Institutional facilities:
7. Facilities in equipment etc. available at the University/Institution for the proposed investigation.

8. Project(s) Completed

Title	Agency	Year of Completion

9. On Going Projects

Title	Agency	Duration	Year of beginning	Amount Sanctioned

Signature :

Name & Designation:

Date:

FORMAT FOR FINAL PROGRESS REPORT FOR RESEARCH PROJECT

File No. and Date of Sanction:

1.		Title of Research Project	:	
2.		Principal Investigator (Name Designation & Address)	:	
3.		Co-investigator (Name(s), Designation & Address (es))	:	
4.		Date of commencement of Project	:	
5.		Duration of Project	:	
6.		Amount sanctioned	:	
7.		Amount released Installment and date of Release		
8.		Details of Expenditure Rs.		

A. NON-CONSUMABLE :

S. No.	List of approved equipment	List of procured equipment	Major specifications of Equipment procured	No. of units	Date of purchase	Expenditure (Rs.)
	Total (Rs.)					

(B) CONSUMABLE:

Sl	Item	Total (Rs.)
1	Contingencies	
a	Materials	
b	Chemicals	
c	Glassware	
d	Stationary	
e	Books	
f	Registration fee for attending seminar if presenting research paper	
g	Other items (Specify)	
Total (Rs.)		

Total Expenditure incurred (A+B):

9. Whether there is any deviation from the purpose for which Grant was released? :
- If yes, whether permission was sought from Institution :
- Date of permission for such deviation along with amount :
10. Details of the activities carried out during the year :
- (A) Details of individual activities Translational Significance of Mini :
- (B) Research Project: (Description be given in a separate sheet) :
- (C) Recommendations as per findings to be communicate to Govt./stockholders departments
- 11 (i) Whether applied for Registration of Patent? :
- (i) If yes, then detail about patent(s) :
- (ii) Details of publication (s) :
- (iii) Details of copyright(s) :
- (iii) Other report(s) / communication(s) etc :
- (iv) Details of training imparted :

Signature of Principal Investigator

Signature of Head of the Department

Date:

Signature of Head of the Institute 2

Utilization certificate

Certified that the grant of Rs -----received from the Institution (Govt. N.P.G College of Science, Raipur, C.G.) under the scheme of support as seed money for Research Project entitled-----letter ----- dated ----- has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions lay down by Govt. N.P.G College of Science, Raipur, C.G.

Signature of The Principal
Investigator

Head of the Department

Registrar/Accountant

Head of the Institution

CERTIFICATE

1. Certified that the grant of Rs -----received from the Institution (Govt. N.P.G College of Science, Raipur, C.G.) under the scheme of support as seed money for Research Project entitled-----letter ----- dated ----- has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions lay down by Govt. N.P.G College of Science, Raipur, C.G.

2. As a result of check or audit objection, some irregularity is noticed, later date, action will be taken to refund, adjust or regularize the objected amounts.

Signature of The Principal
Investigator

Head of the Department

Registrar/Accountant

Head of the Institution